

Committee Attendance: Robert Andreoli, Yen Ju Chen, Jon Eisenberg, Paul Goldberg, Kirk Holmes, Suzanne Weiss, Richard Wells *Absent:* Kelly Cameron, Cathy Drzyzgula, Jose Zegarra Holder, Theola Poole, Ashley Simmons, Noreene Wells *Cable Office Staff:* none *Guest Attendance:* Bruce Goldensohn, CERB and Tony Spearman-Leach, MCM

Call to Order

- Richard Wells called the meeting to order at 7:15 pm.

Approval of Agenda/Minutes

- Approval of agenda and past minutes was postponed due to a lack of quorum.

OLD BUSINESS

Cable Office Report

- Richard reviewed the reported that showed Comcast complaints were up in billing; we will have to follow up with the Cable Office staff next month. The following report was submitted by Mitsuko Herrera, Cable Office Administrator, and was reviewed by the attendees.

Here is a status update on the Comcast renewal.

11 Focus Groups were held. Approximately 200 people attended. 25 percent of requests were for services we already offer, so awareness needs to be raised. Wi-Fi and operational support were among greatest needs.

Approximately 1,000 people completed the on-line survey. No results available yet.

The telephone survey is scheduled to be completed in the next few weeks.

PEG facilities in Montgomery County have been interviewed. We are working to interview the two University of Maryland facilities which have local PEG channels on our cable systems. Follow-up interviews with arts organizations are being discussed.

Technical surveys have been completed. Overall, the Comcast system meets technical operation requirements but outside plant maintenance does not (i.e., temporary drops, cracked pedestals, etc.)

FiberNet testing is being arranged.

The needs assessment report is scheduled to be delivered by June 21, but this date might get pushed back a couple weeks because we added focus groups, extended the closing date for the survey, and added the UM visits.

GO Committee

- Richard review of last Go Committee meetings 4/30/12.
- Tony Spearman-Leach provided update that MCM was not being forced to provide budgets with spending reductions.
- Actions are underway at State level that may be a threat to County Cable Fund and are under review pending 2013.

NEW BUSINESS

Elections

- Annual election of the Committee chair and Vice Chair is scheduled for June. Members are encouraged to step forward for a position.

Montgomery Community Media Tour

- Tony Spearman-Leach, Communications & Development Director provided a full tour of the office and technical production facilities. He gave a description of the staff and operations of the organization with insight in how MCM works with different elements in the community. He provided extensive information on the many ways MCM has been expanding and enhancing their communications to County residents while monitoring budget constraints.

Go Committee

- Next GO Committee is scheduled on 7/9/12 at 2:00pm at Council Office Building 3CCR

REMINDER:

- Next CCAC meeting will be held on Wednesday, June 27 at 7pm. This meeting is scheduled to be at the COB, Room 225 Rockville, MD 20855.

Public Comments

- Bruce Goldensohn with the Committee Evaluation and Review Board (CERB) provided an overview of the review operation and the objectives of the board.
- All BCC have responded to the CERB request for information.
- Suzanne provided on behalf of CCAC, a number of suggestions to the CERB that would make the BCC policies and procedures more streamlined and effective such as quorum and membership issues.

Adjourn Meeting adjourned at 9:00 pm

- Submitted by: Richard Wells, CCAC Chairman.